

MINUTES OF A MEETING OF THE ESSA CLUB COMMITTEE

HELD ON 7^h February 2022

Committee		Present
Steve Brettell	Chairman	✓
Russ Manley	Treasurer	✓
Brian Johnson	Secretary	✓
Steve Jones	Bar Secretary	✓
Ray Mansell	Snooker	✓
Jackie Butler	Publicity Sec	✓
Jim Vigo	Health & Safety	✓
Gerald Dinnis	Entertainment	✓
Trustees		
Ken Martin		x
Arthur Hearl (Committee)		Apologies
Ken Wasley		✓

Chairman's opening remarks – Steve welcomed the new committee and thanked them all for attending. He also welcomed Steve Jones back after his illness.

Minutes of the previous meeting –

- 1) Ray to report the snooker related items back to the team Captains
Complete
- 2) Jackie to create poster for the up-coming events, has created poster for the up-coming quiz but need pictures for the other events
-ongoing
- 3) Jackie to look at setting up a Facebook page- need email account to link the facebook page to, Brian will set one up and send the details. Jackie will arrange some pictures to use **-ongoing**

Treasurer's report – Russel reported that the current bank balance is approximately £22,149. The full report of the accounts is at the end of these minutes. From these it can be seen that the club made £208 loss in the last period.

Secretary's report – Brian reported that the membership list is now up to date. At the time of the meeting all but one of the snooker player have paid

their membership. We are also missing some contact details for some of the snooker members **Ray undertook to chase the late payment and ask for contact details.**

Bar Secretary's report – Steve Jones is now back and will resume his duties as bar secretary. However he requires a key for the door. **Steve/Russ to arrange**

Snooker – Ray has communicated the reduction of table fees to the team and has provided a list of the snooker teams. He reported that some teams are finding problems with the tables cushions and have asked if they can be repaired. **Ray will investigate the costs for this.**

Events – Mike Hughes will be hosting a quiz on Friday 18th of February. Gerald has made the following bookings for the new year.

February 26th Brian Burley

April 2nd Kit Hillbillies (ticket will be purchased in advance, **Gerald will contact them with a view to getting some publicity pictures for Jackie)**

April 30th Tom & Bob

Maintenance – Russ reported work on the outside of the club is on hold until the weather improves. The next priorities are Hot water for the wash basin in the snooker room, a notice board for the back of the main door.

Health & Safety – Jim reported he is waiting for new templates for the health and safety documents.

Any other business:

- 1) Replacement of the baby belling cooker, in principle it has been agreed to buy a microwave/conventional oven to replace the old cooker
- 2) Jim Vigo will organise a meat raffle for to be drawn in March.
- 3) Brian asked if we could organise a snooker tournament for when the current snooker season ends to extend the income from the snooker teams. **Ray agreed to investigate**

Matters Arising at this Meeting Actions

- 1) **Jackie** will set up a Facebook page for the club
- 2) **Ray** will chase the snooker players for their contact details and make sure the last snooker player pays his membership
- 3) **Steve/Russ** will organise a key for Steve Jones
- 4) **Ray** will investigate the cost for snooker table repairs
- 5) **Gerald** will contact the Kit Hill Billies for some publicity photos
- 6) **Ray** will see if there is interest for a snooker tournament at the end of the current snooker season

Date of next meeting – 4th April at 8 pm and the date for the next AGM will be the 4th of July

Club Accounts

<u>Section: ESSA CLUB</u>		31/01/2022	to	27/02/2022	FEBRUARY
Receipts					
		£			
3	Bar Takings	533.10			
4	Membership	£	15.00		
5	Bonus Ball	£	-		
6	Snooker	£	17.00		
7	Pool	£	-		
8	Fundraising, Xmas Draw	£	-		
9	Cops & Robbers	£	10.50		
10	Events	£	-		
11	Donations & Room Rental	£	-		
12	Sundries	£	-		
13	Interest	£	0.16		
		£			
	Total receipts	575.76			
	Paid into Savings Account				
Payments					
3	Bar Purchase	£	65.79		
4	Cleaning	£	75.89		
5	Admin & Publicity	£	70.00		
6	Repair/Renew	£	26.67		
7	Rates, Licences, Insurance	£	-		
		£			
8	Utilities	439.93			
9	Cops & Robbers	£	2.00		
10	Bank charges	£	6.96		
11	Snooker	£	-		
12	Prizes, Xmas Draw	£	-		
13	Lottery Bingo Winners	£	-		
14	Events	£	-		
15	Sundries	£	50.00		
16	Donations/Gifts	£	-		
		£			
	Total Payments	737.24			
	Surplus (Total Receipts - Total Payments)	£			
		(161.48)			
	iZettle charges paid at source (for info only)	£	-		
Balances at start of period					
		£			
	Cash & cheques in hand	316.91		Cash	
		£			
	Float	100.00		Club	£ 316.91
		£			
	Lloyds Bank	1,932.90		Russ	£ -
		£			
	Lloyds Bank Savings Acc	20,007.58		Cheques	

Total at open	£ 22,357.39	Russ Total	 £ 316.91
Balances at close of period			
Cash & cheques in hand	£ 131.81	Cash	
Float	£ 100.00	Club	£ 131.81
Lloyds Bank	£ 1,909.73	SAFE	£ -
Lloyds Bank Savings Acc	£ 20,007.74	Cheques	
Total at close	£ 22,149.28	Russ Total	£ - £ 131.81
Increase (Total at close - total at open)	-£208.11		