

# MINUTES OF A MEETING OF THE ESSA CLUB COMMITTEE

HELD ON 6<sup>th</sup> December 2021

Committee		Present
Steve Brettell	Chairman	✓
Russ Manley	Treasurer	✓
Brian Johnson	Secretary	✓
Steve Jones	Bar Secretary	Apologies
Ray Mansell	Snooker	✓
Jackie Butler	Publicity Sec	✓
Jim Vigo	Health & Safety	✓
Gerald Dinnis	Entertainment	✓
<b>Trustees</b>		
Ken Martin		x
Arthur Hearl (Committee)		x
Ken Wasley		✓

**Chairman's opening remarks** – Steve welcomed the new committee and thanked them all for attending.

## Minutes of the previous meeting –

- a) Steve B to organise no vaping signs – No Vaping signs will be put in place after the work is complete on the new toilet, in the meantime Vaping should be discouraged in the rear courtyard area as the area is currently used for storing building materials and waste and not safe for people to be using.
- b) Russ to review financial implications of reducing the snooker table fees. Russ had sent out the figures prior to the meeting these were discussed and even though it will result in a loss in earnings the committee voted to reduce the table fees to £1 **Closed**
- c) Steve B to re-stock snooker room drinks. This is now in place **Complete**
- d) Brian to write to Andy Hardinge to explain that Aaron and Mark Perring are not welcome in the club. **Complete**
- e) Ray to report back to the snooker teams. **Complete**
- f) Brian will make corrections to the web site to remove Mike Hughes name. **Complete**
- g) Brian will contact Jim Virgo to let him know that the Lion and modelling club can resume their meeting in the club. The Lions have now

resumed their meeting. Unfortunately due to an increase in Modelling Club membership the Essa Club does not have sufficient space to host their meetings. **Complete**

**Treasurer's report** – Russel reported that the current bank balance is approximately £22,000. The full report of the accounts is at the end of these minutes.

**Secretary's report** – Nothing to report but there were 3 items which were discussed under any other business.

**Bar Secretary's report** –. Steve Jones is now recovering from his surgery and will take up his duties again in the near future. In the meantime Steve B and Russel have been restocking the bar. Currently taking are about 50% of normal but recovering slowly.

**Snooker** – Ray has provided a list of the snooker team members and which team that they play for. He also reported that one of the Tuesday night teams may want to move their match night to the open bi-weekly slot on a Thursday. He will discuss with the team captain and report back to the Committee. He will also advise the team captains of the reduction of the table fees. Steve B has changed the snooker fee on the till so this takes place with immediate effect.

**Events** – Martin Fowler will be hosting a quiz on Friday 10<sup>th</sup> of December. Gerald has made the following bookings for the new year.

February 26th Brian Burley  
March 26th Kit Hillbillies ( Little extra fee)  
April 30th Tom & Bob

Jackie will create a poster for the website and club notice board and for Brian to send out to the members.

**Maintenance** – Russ reported Current priority is to complete the downstairs toilet and that the next project will be the provision of hot water for the snooker room toilet.

**Health & Safety** – Jim reported that his current tasks are to complete the fire safety log then check the labelling and safety signage in the club

**Any other business:**

- 1) Replacement of the baby belling cooker, this can be replaced by a combi microwave and conventional oven, the main issue is that if we do buy this the users must agree to clean it after use. Ray will feed this back to Mike Hughes who is likely to be the main user.
- 2) Bob Monroe's letter. The content of the letter was discussed by the committee, the conclusions drawn were

- a. The committee all agree that the no vapping policy is in the best interest of the majority of member and will stay in place
  - b. The minutes of all the committee meetings are available to the members and if they have any concerns they can address them to the committee.
  - c. A new committee is elected every year and if any member wants to they can stand for election to the committee or ask to be co-opted.
- 3) Lynn Douglas letter indicating that she wont be returning to the club. The club briefly considered the letter but stood by the position that they have to consider the needs of all members not just the few who selfishly don't want to make accommodations to their habits to enjoy the social benefits of the club.
  - 4) Jackie will look in to setting up a Facebook page for the club
  - 5) Gerald Suggested that the bar staff were given a "bottle" to thank them for their efforts. All the Committee who don't cover the bar voted in favour of this.

### **Matters Arising at this Meeting Actions**

- 1) Ray to report the snooker related items back to the team Captains
- 2) Jackie to create poster for the up-coming events
- 3) Jackie to look at setting up a Facebook page

**Date of next meeting – 7<sup>th</sup> February at 8 pm**

Agreed.....  
Steve Brettell  
Chairman

## Club Accounts

### Section: ESSA CLUB

26/04/2021 to 30/05/2022

#### Receipts

Bar Takings	£	6,244.60
Membership	£	850.00
Lottery Bingo	£	-
Snooker	£	314.50
Pool	£	-
Fundraising, Xmas Draw	£	-
Cops & Robbers	£	14.00
Events	£	-
Donations & Room Rental	£	20.00
Sundries	£	2,852.71
Interest	£	1.43
<b>Total receipts</b>	<b>£</b>	<b>10,297.24</b>

#### Payments

Bar Purchase	£	4,007.20
Cleaning	£	520.29
Admin & Publicity	£	-
Repair/Renew	£	3,902.76
Rates, Licences, Insurance	£	1,596.05
Utilities	£	2,171.86
Cops & Robbers	£	5.00
Bank charges	£	95.74
Snooker	£	-
Prizes, Xmas Draw	£	-
Lottery Bingo Winners	£	-
Events	£	403.00
Sundries	£	-
Donations/Gifts	£	35.00
<b>Total Payments</b>	<b>£</b>	<b>12,736.90</b>
<b>Surplus (Total Receipts - Total Payments)</b>	<b>£</b>	<b>(2,439.66)</b>

#### Balances at start of period

Cash & cheques in hand	£	-
Float	£	-
Lloyds Bank	£	1,296.80
Lloyds Bank Savings Acc	£	23,505.97
<b>Total at open</b>	<b>£</b>	<b>24,802.77</b>

#### Cash

Club
Russ
<b>Cheques</b>
Russ
<b>Total</b>

#### Balances at close of period

Cash & cheques in hand	£	615.01
Float	£	100.00
Lloyds Bank	£	1,140.70

#### Cash

Club
Russ
<b>Cheques</b>

Lloyds Bank Savings Acc	£ 20,507.40	Russ
<b>Total at close</b>	<u>£ 22,363.11</u>	<b>Total</b>
<b>Increase (Total at close - total at open)</b>	<u><b>£</b></u> <u><b>(2,439.66)</b></u>	