

MINUTES OF A MEETING OF THE ESSA CLUB COMMITTEE

HELD ON 4th April 2022

Committee		Present
Steve Brettell	Chairman	✓
Russ Manley	Treasurer	Apologies
Brian Johnson	Secretary	✓
Steve Jones	Bar Secretary	✓
Ray Mansell	Snooker	✓
Jackie Butler	Publicity Sec	Apologies
Jim Vigo	Health & Safety	✓
Gerald Dinnis	Entertainment	Apologies
Trustees		
Ken Martin		x
Arthur Hearl (Committee)		Apologies
Ken Wasley		✓

Chairman's opening remarks – Steve welcomed the committee and thanked them all for attending. He reported that Russ was unavailable due to illness and that Gerald's wife had tested positive for Covid. Arthur has sent a note explaining that he has some serious health problems and wont be attending the club or meetings until his condition improves.(a copy of the note was circulated to the Committee.

Minutes of the previous meeting –

- a) **Jackie** will set up a Facebook page for the club **Ongoing**.
- b) **Ray** will chase the snooker players for their contact details and make sure the last snooker player pays his membership **Complete**.
- c) **Steve/Russ** will organise a key for Steve Jones **Complete**.
- d) **Ray** will investigate the cost for snooker table repairs **Ongoing**.
- e) **Gerald** will contact the Kit Hill Billies for some publicity photos **Complete**.
- f) **Ray** will see if there is interest for a snooker tournament at the end of the current snooker season **Ongoing**.

Treasurer's report – Russel reported by e-mail that the current bank balance is approximately £22,418.62. The full report of the accounts is at the end of these minutes.

The Kit Hillbillies event was well attended and we took £211 in bar sales and had payments of £165 towards the £250 costs of the group so we made a profit of approximately £20.

By fitting a timer to the fridge behind the bar we seem to have saved about £50 over the month, it will be very important when we have to get new energy contracts to switch off everything we can each night but we have plenty of time to practice as our fixed contract for electricity is until April 2024 and gas until Nov 2023.

Secretary's report – Brian reported that the membership list is now up to date. Applications were accepted for Richard Curnow and Kat Darby, Brian has e-mailed them to let them know that their membership has been approved by the committee and asked them to visit the club to pay their membership. At the time of the meeting they have not paid. The email address that Mark Hembry provided does not seem to work, **Ray will Follow up.**

Bar Secretary's report – Steve Jones is now back and has resumed his duties. Nothing further to report.

Snooker – Ray reported that Nigel Edmonds requested another Alarm fob and door key so that his team can gain access to the club to practise when he is not available. **Steve B undertook** to arrange this and will also check with Russ if there is a limit on the number of key holders in the club's insurance policy.

Ray reported mixed results for the various snooker teams throughout the season and will give a full report at the next meeting.

Events

April 30th Bob and Tony

May 14th Simon & John (arranged by Jackie B)

May 31st Johnny M

June 25th Brian Burley

Maintenance – Russ reported work on the outside of the club is on hold until the weather improves. The next priorities are Hot water for the wash basin in the snooker room, a notice board for the back of the main door. Brian raised the fact that the doorbell can not be heard in the bar. Steve B undertook to get this repaired.

Health & Safety – Nothing to report

Any other business:

- 1) The meat raffle made a profit of £50 which will be donated to the Ukrainian appeal.
- 2) Based on the success Jim will arrange a meet raffle for future events.
- 3) The spare entry fob from the bar has gone missing **Steve B** will disable the missing fob and provide a new fob for to let guests out of the club for smoking etc.

Matters Arising at this Meeting Actions

- 1) Jackie will set up a Facebook page for the club.
- 2) Ray will investigate the cost for snooker table repairs.
- 3) Ray will check Mark Hembury's email address.
- 4) Steve will issue an extra key and fob for Nigel Edmonds and check the clubs insurance reference the number of Key holders
- 5) Steve will arrange a new spare entry fob.

Date of next meeting – 13th June at 8 pm and the date for the next AGM will be the 4th of July

Club Accounts

Section: ESSA CLUB

28/02/2022

Receipts

	£
Bar Takings	767.10
Membership	£ -
Bonus Ball	£ -
Snooker	£ 27.00
Pool	£ -
Fundraising, Xmas Draw	£ -
Cops & Robbers	£ -
Events	£ 70.00
Donations & Room Rental	£ -
Raffles & Sundries	£ 26.00
Interest	£ 0.15

Total receipts

890.25

Paid into Savings Account

Payments

	£
Bar Purchase	749.69
	£
Cleaning	105.19
Admin & Publicity	£ -
Repair/Renew	£ 20.13
Rates, Licences, Insurance	£ -
	£
Utilities	192.27
Cops & Robbers	£ -
iZettle charges	£ 10.86
Snooker	£ -
Prizes, Xmas Draw	£ -
Lottery Bingo Winners	£ -
Events	£ -
Raffles & Sundries	£ 26.00
Donations/Gifts	£ -

Total Payments

1,104.14

Surplus (Total Receipts - Total Payments)

£ (213.89)

iZettle charges paid at source (for info only)

£ -

Balances at start of period

Cash & cheques in hand	£ 5.72
	£
Float	100.00
	£
Lloyds Bank	2,519.05

Lloyds Bank Savings Acc	£20,007.74
Total at open	£22,632.51
Balances at close of period	
Cash & cheques in hand	£ 0.22
Float	£ 279.00
Lloyds Bank	£ 2,131.51
Lloyds Bank Savings Acc	£20,007.89
Total at close	£22,418.62
Increase (Total at close - total at open)	-£213.89