

MINUTES OF A MEETING OF THE ESSA CLUB COMMITTEE

HELD ON 1st September 2021

Committee		Present
Steve Brettell	Chairman	✓
Russ Manley	Treasurer	✓
Brian Johnson	Secretary	✓
Steve Jones	Bar Secretary	Apologies
Ray Mansell	Snooker	✓
Trustees		
Ken Martin		x
Arthur Hearl (Committee)		x
Ken Wasley		x

Chairman's opening remarks – Steve B welcomed the new Committee member and thanked them for attending and iterated that the main purpose of this meeting was to decide which additional roles were needed on the committee and select suitable candidates.

Minutes of the previous meeting –

- a) Maintenance of the club roof.....continues will be discussed at the next meeting
- b) Purchase of a new vacuum cleaner.....Complete
- c) Upgrade of the outside gents toilets and WC.....Steve and Russel have started this project
- d) Decide on Vaping Policy.....continues will be discussed at the next meeting
- e) Signage and registration for the CCTV Complete

Treasurer's report – No significant changes since the AGM. Russ reported to break even we need bar takings of £250/week but since re-opening we have averaged £190/week hope fully this will improve as more people return to the club.

Secretary's report –Brian reported that he had amended the rules and constitution to allow for a health & safety officer for the club. The committee

approved the wording hence the amendment has been published on the web site..

Bar Secretary's report – Nothing to report

Snooker – Ray updated the committee on the re-starting of the snooker leagues completing last seasons matches and re-starting in September. The Tuesday and Thursday match fixtures are now posted on the clubs website and notice board. Arrangement will be made to open the club on these nights.

Events –Gerald has booked events which are advertised on the club website.

Maintenance –Steve and Russel will provide an update at the next meeting

Health & Safety – Nothing to report

Any other business:

After some discussion it was decided that the following roles should be added to the committee and the following members be invited to accept the various roles

- 1) Health and Safety OfficerJim Vigo
- 2) Entertainment SecretaryGerald Dinnis
- 3) Publicity SecretaryJackie Butler

Brian will write to them to invite them to join the committee.

Matters Arising at this Meeting Actions

- a) Decide on Vaping Policy
- b) Brian to amend and publish the rules and constitution of the club
- c) Ray to provide snooker fixtures

Date of next meeting – 4th of September at 8 pm

Agreed.....

Steve Brettell

Chairman